

## Chief Executive Expense Disclosure

|                          |                                                                |
|--------------------------|----------------------------------------------------------------|
| <b>Organisation Name</b> | Transport Accident Investigation Commission                    |
| <b>Chief Executive</b>   | Lois Hutchinson                                                |
| <b>Disclosure period</b> | 1 July 2017 to 30 June 2018 (or specify applicable part year)* |

### International, domestic and local travel expenses

*All expenses incurred by CE during international, domestic and local travel. For international travel, group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)\*\*

| Date(s)          | Cost (NZ\$)<br>(exc GST)*** | Purpose of trip (eg attending XYZ<br>conference for 3 days)**** | Nature (eg hotel, airfares, taxis,<br>meals & for how many people,<br>other costs) |
|------------------|-----------------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------|
| May 9th 2018     | 46.78                       | ITSA Baku, Azerbaijan - 13-16 May 2018                          | Taxi - Office to Wellington Airport                                                |
| May 9th 2018     | 2780.00                     | ITSA Meeting Baku, Azerbaijan                                   | Airfares - NZ to Azerbaijan/return                                                 |
| May 9th 2018     | 839.59                      | ITSA Meeting Baku, Azerbaijan                                   | Meals/taxis -Azerbaijan                                                            |
| May 10th 2018    | 229.37                      | ITSA Meeting Baku, Azerbaijan                                   | Data usage in Azerbaijan                                                           |
| May 17th 2018    | 1962.43                     | ITSA Meeting Baku, Azerbaijan                                   | Accommodation in Azerbaijan                                                        |
| May 22nd 2018    | 38.78                       | ITSA Meeting Baku, Azerbaijan                                   | Taxi - Wellington Airport to Office                                                |
| <b>Sub total</b> | <b>\$5,896.95</b>           |                                                                 |                                                                                    |

#### Domestic Travel (within NZ, including travel to and from local airport)

| Date(s)          | Cost (\$)<br>(exc GST)*** | Purpose (eg visiting district office for two<br>days...) **** | Nature (eg hotel, airfare, meals<br>& for how many people, other<br>costs) |
|------------------|---------------------------|---------------------------------------------------------------|----------------------------------------------------------------------------|
| September 5 2017 | 204.35                    | Auckland, Tracksafe Board Meeting                             | Airfares - Wgtn/Akld/Wgtn                                                  |
| September 5 2017 | 137.22                    | Auckland, Tracksafe Board Meeting                             | Taxifares from/to Akld airport                                             |
|                  |                           |                                                               |                                                                            |

|                                                                                                                  |                                |                                                |                                       |
|------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------------------------|---------------------------------------|
| <b>Sub total</b>                                                                                                 |                                | <b>\$341.57</b>                                |                                       |
| <b>Local Travel (within City, excluding travel to airport)</b>                                                   |                                |                                                |                                       |
| <b>Date</b>                                                                                                      | <b>Cost (\$)<br/>(exc GST)</b> | <b>Purpose (eg meeting with Minister) ****</b> | <b>Nature (eg taxi, parking, bus)</b> |
|                                                                                                                  | N/A                            |                                                |                                       |
|                                                                                                                  |                                |                                                |                                       |
|                                                                                                                  |                                |                                                |                                       |
|                                                                                                                  |                                |                                                |                                       |
| <b>Sub total</b>                                                                                                 |                                | <b>\$0.00</b>                                  |                                       |
| <b>Total travel expenses</b>                                                                                     |                                | <b>\$6,238.52</b>                              |                                       |
| <b>Notes</b>                                                                                                     |                                |                                                |                                       |
| * Headings on following tabs will pre populate with what you enter on this tab                                   |                                |                                                |                                       |
| ** Group expenditure relating to each overseas trip                                                              |                                |                                                |                                       |
| *** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive                           |                                |                                                |                                       |
| **** Please include sufficient information to explain the trip and its costs including destination and duration. |                                |                                                |                                       |
| Sub totals and totals will appear automatically once you put information in rows above.                          |                                |                                                |                                       |
| Mark clearly if there is no information to disclose.                                                             |                                |                                                |                                       |

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### Hospitality

*All hospitality expenses provided by the CE in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

#### Hospitality Offered to Third Parties

| Date | Cost (\$)<br>(exc GST / inc GST)** | Purpose (eg, hosting<br>delegation from China) | Nature (what and for how<br>many eg dinner for 5) | Reason (eg building<br>relationships, team building) | Location/s |
|------|------------------------------------|------------------------------------------------|---------------------------------------------------|------------------------------------------------------|------------|
|      |                                    | N/A                                            |                                                   |                                                      |            |
|      |                                    |                                                |                                                   |                                                      |            |
|      |                                    |                                                |                                                   |                                                      |            |
|      |                                    |                                                |                                                   |                                                      |            |

|                       |               |
|-----------------------|---------------|
| <b>Total expenses</b> | <b>\$0.00</b> |
|-----------------------|---------------|

|              |  |
|--------------|--|
| <b>Notes</b> |  |
|--------------|--|

Third parties include people and organisations external to the public service or statutory Crown entities.

\* Headings on this tab will be pre populated with what you enter on the Travel tab

\*\* Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose.

| Chief Executive Expense Disclosure                                                                                                                                                                                                                              |                                                                |                                  |                                               |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------|-----------------------------------------------|----------|
| Organisation Name                                                                                                                                                                                                                                               | Transport Accident Investigation Commission                    |                                  |                                               |          |
| Chief Executive                                                                                                                                                                                                                                                 | Lois Hutchinson                                                |                                  |                                               |          |
| Disclosure period                                                                                                                                                                                                                                               | 1 July 2017 to 30 June 2018 (or specify applicable part year)* |                                  |                                               |          |
| <p align="center"><b>Gifts and Benefits over \$50 annual value**</b></p> <p align="center"><i>All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation</i></p> |                                                                |                                  |                                               |          |
| Gifts and hospitality                                                                                                                                                                                                                                           |                                                                |                                  |                                               |          |
| Date                                                                                                                                                                                                                                                            | Description ** (e.g. event tickets, etc)                       | Offered by (who made the offer?) | Estimated value (NZ\$) (exc GST / inc GST)*** | Comments |
|                                                                                                                                                                                                                                                                 | N/A                                                            |                                  |                                               |          |
|                                                                                                                                                                                                                                                                 |                                                                |                                  |                                               |          |
|                                                                                                                                                                                                                                                                 |                                                                |                                  |                                               |          |
| Total gifts & benefits                                                                                                                                                                                                                                          |                                                                | No. of items =                   | \$0.00                                        |          |
| Notes                                                                                                                                                                                                                                                           |                                                                |                                  |                                               |          |
| * Headings on this tab will be pre populated with what you enter on the Travel tab                                                                                                                                                                              |                                                                |                                  |                                               |          |
| ** All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation                                                                                                    |                                                                |                                  |                                               |          |
| A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.                                                                                                                                |                                                                |                                  |                                               |          |
| Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).                                                                  |                                                                |                                  |                                               |          |
| *** Mark clearly if cost include GST or not. Be consistent - all GST exclusive or all GST inclusive                                                                                                                                                             |                                                                |                                  |                                               |          |
| Estimated total value will appear automatically once you put information in rows above.                                                                                                                                                                         |                                                                |                                  |                                               |          |
| Mark clearly if there is no information to disclose.                                                                                                                                                                                                            |                                                                |                                  |                                               |          |
|                                                                                                                                                                                                                                                                 |                                                                |                                  |                                               |          |

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### All Other Expenses\*\*

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts*

### All Other Expenses

| Date                        | Cost (\$)****<br>(exc GST) | Nature ***                          | Comment / explanation *** | Location   |
|-----------------------------|----------------------------|-------------------------------------|---------------------------|------------|
| October 3rd 2017            | 421.74                     | Institute of Directors Subscription | Annual subscription       | Wellington |
| December 12th 2017          | 386.96                     | Air New Zealand Koru Club           | Annual membership Renewal | Wellington |
| June 30th 2018              | 444.00                     | Spark Nz Ltd                        | Cellphone/Data charges    | Wellington |
|                             |                            |                                     |                           |            |
| <b>Total other expenses</b> | <b>\$1,252.70</b>          |                                     |                           |            |

|                                                                                                                                              |  |  |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| <b>Notes</b>                                                                                                                                 |  |  |  |  |
| * Headings on this tab will be pre populated with what you enter on the Travel tab                                                           |  |  |  |  |
| ** Include eg phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else |  |  |  |  |
| *** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive                                                       |  |  |  |  |
| *** e.g. subscription part of employment agreement, development as agreed with SSC                                                           |  |  |  |  |
| Total cost will appear automatically once you put information in rows above.                                                                 |  |  |  |  |
| Mark clearly if there is no information to disclose.                                                                                         |  |  |  |  |
|                                                                                                                                              |  |  |  |  |